

**WHITESTONE-HAGERMAN MEMORIAL PUBLIC LIBRARY
2206 HWY 124, DUNCHURCH, ON P0A 1G0 705-389-3311**

Whitestone Public Library Board Meeting

March 30, 2010 9:00 am @ Whitestone Hagerman Memorial Public Library

Members Present: Ruth Brownley, Don Carter, Margareta Linko, Elizabeth Hamilton, Beth Koski, Morley Moore, Diann Reinhardt

Staff in attendance: Lori Guillemette

CALL TO ORDER

The meeting was called to order by R. Brownley at 9:02 am.

MINUTES OF AGENDA

MOTION: TO APPROVE THE AGENDA FOR MARCH 30, 2010 AS AMMENDED

APPROVED: E. Hamilton

SECONDED: M. Linko

MOTION	#2010-09	CARRIED
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MINUTES OF PREVIOUS MEETING

MOTION: TO APPROVE THE MINUTES FROM FEBRUARY 23, 2010

MOVED: M. Linko

SECONDED: B. Koski

MOTION	#2010-10	CARRIED
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BUSINESS ARISING FROM MINUTES

The Dove Program has a 6 week preparation timeline and J. McMillan hopes to begin training in the near future. It was suggested that we try to solicit donations from local businesses in Parry Sound to make this a memorable experience for the girls who participate. L. Guillemette will draft a letter requesting support.

A sample reusable book bag from OLSN was sent for the Library Board Members to consider when choosing a book bag to offer for purchase at the library. This will help the environment and also promote library services.

The training opportunity in Sudbury in late April is available to library CEOs and their Board Chairs or designates. Although we will not be attending this workshop we will be heading to Sudbury for the Ontario Library Service North Annual Conference. J. McMillan and L. Guillemette will be attending the 3 day conference and any interested board members can go onto the OLSN website to see if the sessions are of interest. Every year there are workshops that would be very beneficial to members of the board. D. Carter will look into the possibility of attending. Cost for this conference will be reimbursed by the Ministry of Culture's Investment in Public Libraries.

Business Cards were distributed to members who had not yet received them. These cards are a great way to advocate for the library. Especially when soliciting or picking up donations for the library.

4 new computers and a printer/scanner have been purchased with the CAP grant money we receive. These new systems will be installed later in the spring.

Library minutes and the 2009 Annual Report are now posted on the website.

CORRESPONDENCE

Letter from Marian Beauregard from the Senior Safekeeping Program, Belvedere Heights regarding presentation possibilities

TREASURER’S REPORT

February’s financial statement was circulated.

MOTION: TO APPROVE THE FEBRUARY 2010 FINANCIAL STATEMENT

MOVED: M. Linko

SECONDED: B. Koski

MOTION #2010-11 CARRIED

In camera 10:07

Out of camera 10:30

LIBRARY ADMINISTRATOR’S REPORT

The February Library Administrator’s report was circulated.

Statistics for	Feb 2010	Feb. 2009	+/-
Junior Books	69	n/a	
Adult Fiction/Nonfiction	342	n/a	
Magazines	64	n/a	
Large Print	21	n/a	
Total Print Materials	496	504	- 8
Audio Books	5	n/a	
Overdrive Downloaded	25	n/a	
Videos/DVDs	206	211	- 5
Computer Users	101	95	+ 6
Virtual visits	299	201	+ 98
Program attendance	43	49	- 6
Total Library Members	828	n/a	

We had several community members come in to learn more about facebook. We will continue to offer facebook, audiobook, database and other general computer assistance on a one to one basis. Appointments are available when 2 staff members are present. This format has been working out well.

The school visiting program continues to be a success, thanks to the dedication of the Whitestone Lake Central School staff.

Our number of active library members continues to rise to incredible heights for a community of our size. Word of mouth continues to be a great way to bring in our new members.

Lori Guillemette
C.E.O. / Library Administrator

COMMITTEE UPDATES

The pandemic plan was discussed. The library was planning on making a pandemic plan of their own, but currently there are only a small number of libraries that have done that. Most are adopting the municipalities plan or policy. M. Moore will ask the municipality for a copy of theirs and L. Guillemette will then contact them to ask for notification if the plan ever needs to go into effect.

NEW BUSINESS

R. Brownley and D. Reinhardt have returned to regular board meetings and contact L. Nolan for their Customer Service Training as soon as possible. They will refrain from voting on any issues until their certificates have been obtained.

D. Carter attended the OLA Super Conference on behalf of the library and provided a detailed written report to all board members and a resource binder that will be available at the library so we can all benefit from his participation at this event. This is our third consecutive year attending this worthwhile event. The educational and networking opportunities are crucial to the continued growth of our library.

UNFINISHED BUSINESS

Pandemic Policy

Presentations – M. Linko will contact M. Beauregard regarding presentation possibilities and inquire about a date so we can co-ordinated a public information session with our annual Seniors Tea in June. L. Guillemette will find out if the Seniors month supplies we received in 2008 are still available to order. L. Guillemette will also contact the Seguin Librarian to inquire about the success of the Hydro Smart Metre presentation that they hosted recently, to see if that would be of interest to our community.

Reusable book bags

Dove program

Letters requesting support to local groups.

NEXT MEETING

The next meeting will be held on April 27, 2010 @ 9:00am at The Whitestone - Hagerman Memorial Public Library.

ADJOURNMENT

MOTION: THE MEETING WAS CALLED TO A CLOSE AT 11:05 AM.

MOVED: M. Linko

SECONDED: B. Koski

MOTION	#2010-12	CARRIED
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